



“A Prairie Winds Christmas”

Presented by

Wyoming Angels™

1256 Road 136

October 31, 2014 - November 2, 2014 (9am to 4pm)

Dear Artisan,

I want to welcome all of you to another great year with our handcrafted show. This will mark our tradition with 9 years and many more to come! I have continued to stretch to bring in new artists as this helps to keep the interest piqued and customers returning to see what we have in store for them. Please do not hesitate to reference people to the website to apply.

This show is manned by Wyoming Angels staff members and does not require your presence, although you are welcome to be at the show. Our show provides an opportunity to add an extra show to your list without needing to attend. We have upgraded the security system this past year and this certainly makes a difference when recorded evidence may be needed. We continue to look toward additional ways to improve the overall venue of the show. It will be advertised again in the newspapers, radio, TV as well as through the Wyoming Angels website, local merchants, schools and crafters. We are continuing to receive many positive comments about the show. Thank you once again for your support and consideration of our show; we could not do it without you.

To apply for this show, read all the rules and regulations, complete the application only if you agree with all the rules, submit it, along with photos (returning crafters **DO NOT** need to submit photos) and the \$50 fee no later than Sept 30, 2014. **Late entry fee is \$75.** Checks or credit card payment will be accepted. The fee for the show will remain at the \$50 (We do not charge commission; however, we do offer some additional services that no other shows are offering). This is only \$16.67 per day with perks. Apply soon, space is limited! We offer the additional services to make this experience a positive and successful event. We certainly hope to see you at our event and look forward to many years of great sales.

Thanks for your interest—Teresa Massey, owner

Rules & Regulations

- All work exhibited must be HANDCRAFTED and original work of the approved artist/crafter or unique products Made in Wyoming (food items should meet expected food standards of Wyoming. You are responsible for getting all permits and clearance on items to be sold.
- All items that are being sold MUST be juried for 1st time submittals. Artist/Crafter will send with their contract and payment; with at least three (3) photos of their crafts. If your work can be shown accurately with less, three will not be necessary. A brochure for Made in Wyoming products is also acceptable.
- Any displays to be used should be shown in the photo or in an additional photo along with a brief explanation of how product is to be displayed. You will also have the option of setting your own space up.
- “A Prairie Winds Christmas” reserves the right to deny any artist/crafter or other vendor whose craft or product is not in the best interest of the show and all its participants. Any fees from a rejected application will be returned.
- NO REFUNDS will be given once application is accepted. A canceled check or processed card will constitute your acceptance for this year’s show. (Please be patient on the checks, I don’t cash things right away)
- All tags on products must contain your ID# (this will be issued-same number for returning vendors), inventory number, and price.
- An inventory sheet must accompany all merchandise. You are responsible for checking what you bring. We can review the inventory sheet once you arrive on set up day.
- A 3% fee will be assessed & collected from your credit card sales. We accept Visa, MasterCard, Discover and American Express, and generally most other credit cards that are out there. This fee helps offset our cost for accepting the card on your behalf.
- All sales tax will be submitted by Wyoming Angels for the total show sales (not by individual).
- You are responsible for delivery and pickup of all items to the show. Be sure to check your drop off times.
- An itemized list of inventory, along with your payout, will occur approximately 5-7 days after the show to allow for checks to clear our bank and all credit card charges to be credited. (If there are any issues at the bank this could take longer and you’ll be notified.) We do not pay any vendor under any circumstance ahead of all money clearing. Please understand that if something does not clear or credit then I have to allow the bank time to follow up.
- By signing the application you are agreeing to all listed rules & regulations. Checks will be made to business name. Anyone making over \$600 will be asked to complete a W-9 form. These can be done electronically or faxed.

Additional Information

- ✓ \$50 fee includes all advertising costs, printing and mailings-we will even mail directly to your family, friends and customers; just provide a list of names & addresses. We'll do the rest!
- ✓ Flyers and postcards are available for you to use (indicate how many on application).
- ✓ We are also collecting customer names for our mailing lists-You will have the option to receive a customized list of those who purchased your merchandise.
- ✓ Tags (these are required)- You will receive a master sheet, which we can customized with you name or business, phone number, or website for you to make multiple copies-your ID# will be preprinted.
- ✓ Any questions contact by phone: 307-630-0427-leave message if I don't answer; mail: 1256 Road 136, Cheyenne, WY 82009, or email: womingangels@gmail.com